



CSCS Online Learning Course Overview and Learner Commitment

What will you need to do the course?

- A quiet environment to engage with the online sessions
- A smartphone, tablet or laptop to work on, the bigger the screen the better, but all will work
- A reliable internet connection
- Time to attend the morning Zoom session (9.30am - 12.00noon) and then in the afternoon to complete your work and submit it by 3.30pm each day
- Pen and Paper for note taking
- Zoom installed on your device of choice, which must have a microphone and camera

How will the course work?

Prior to the start date of the course, you will be sent a practice workbook, allowing you to practice filling it out on your device, and to check everything works.

Each day you will sign into a **online Zoom video conference**, running from 9.30am until 12.00noon.

During these sessions you will be taught by your tutor, and you must actively take part in the discussions. You should think of the Zoom sessions as if you were attending a classroom environment, in relation to dress, environment and behaviour. Your **camera should be on**, and your **mic should be muted** apart from when you are asking/ responding a question.

You will receive the Zoom invite each morning via email prior to the session starting.

Zoom is free to use, and can work on any kind of device, from phone through to laptop/ computer.

If using a phone/ tablet you can download zoom via the App/ Play store, if using a laptop/ computer you can download it from www.zoom.us/signup

At the end of the Zoom you will be set work which will need to be **completed and submitted by 3.30pm each day**. You can use a mix of the notes you have taken as well as revision materials that we will provide. In addition there will be a daily question session opportunity following the morning Zoom, and you will have access to email/ phone support as required.

The work you submit must be your own, and must be written unaided, you can use reference materials, google etc to assist with your studies, but you must answer in your own words, you cannot copy & paste or have anyone complete your work on your behalf.

What next?

If you are happy with the above, then complete the sign up form on our website www.qacic.co.uk/cscs-sign-up or if you have any questions or want to discuss anything prior to signing up then please email info@qacic.co.uk or call **01209 200583**.